

BHLDN

WEDDING DECORATIONS & DETAILS CHECKLIST

Ceremony Décor

- Welcome sign, with order of events*
- Aisle runner*
- Table for celebrant*
- Flower girl basket*
- Flower petals or confetti*
- Ring pillow or box*
- Seating markers*
- Altar flooring*
- Altar arch*
- Altar backdrop*
- Vow journals*
- Confetti to throw*

Tables, Table Tops & Signage

Guestbook Table

- Sign with instructions*
- Tablecloth*
- Pens or markers*

Gift Table

- Sign with instructions*
- Tablecloth*
- Box for cards*

Sign-In Tables

- Sign with instructions*
- Place cards, or list of names with seat numbers*

Favors Table

- Sign with instructions*
- Tablecloth*

Cake or Dessert Table

- Cake stand*
- Cake toppers*
- Cake knives set*
- Tablecloth*

Dinner Tables

- Tablecloth or table runner*
- Chargers, plates, glasses, silverware, napkins*
- Centerpieces*
- Table numbers/names*
- Printed menus*
- Printed plans for the after party*

Reception Décor

Photo Booth

- Backdrop*
- Props*
- Photo equipment*
- Signage with instructions*

DJ or Stage

- Backdrop*
- Signage*
- Write-in sheet for requests*
- Do and don't play list*

Bar

- Garlands*
- Signage listing drink options*

Bathrooms

- Signage*
- Baskets with necessities*

Dance Floor

- Lights*
- Signage if there are rules for shoes*
- Overhead décor*

Lounge Area

- Lights*
- Centerpiece*
- Activities*

Set-Up Essentials

- Command books*
- Fishing line*
- Twine*
- Wire cutters*
- Scissors*
- Thumbtacks*
- Double-sided tape*
- Duct tape*
- Hot glue gun*
- Step ladder*
- Extension cords*
- Screwdriver with several head attachments*

Notes
