# WEDDING DECORATIONS & DETAILS CHECKLIST

## Ceremony Décor

- Welcome sign, with order of events
- Aisle runner
- Table for celebrant
- Flower girl basket
- Flower petals or confetti
- Ring pillow or box
- Seating markers
- Altar flooring
- Altar arch
- Altar backdrop
- Vow journals
- Confetti to throw

## Tables, Table Tops & Signage

### Guestbook Table
- Sign with instructions
- Tablecloth
- Pens or markers

### Gift Table
- Sign with instructions
- Tablecloth
- Box for cards

### Sign-In Tables
- Sign with instructions
- Place cards, or list of names with seat numbers

### Favors Table
- Sign with instructions
- Tablecloth

### Cake or Dessert Table
- Cake stand
- Cake toppers
- Cake knives set
- Tablecloth

### Dinner Tables
- Tablecloth or table runner
- Chargers, plates, glasses, silverware, napkins
- Centerpieces
- Table numbers/names
- Printed menus
- Printed plans for the after party
Reception Décor

Photo Booth
- Backdrop
- Props
- Photo equipment
- Signage with instructions

DJ or Stage
- Backdrop
- Signage
- Write-in sheet for requests
- Do and don’t play list

Bar
- Garlands
- Signage listing drink options

Bathrooms
- Signage
- Baskets with necessities

Dance Floor
- Lights
- Signage if there are rules for shoes
- Overhead décor

Lounge Area
- Lights
- Centerpiece
- Activities

Set-Up Essentials

Command hooks
- Fishing line
- Twine
- Wire cutters
- Scissors
- Thumbtacks

Double-sided tape
- Duct tape
- Hot glue gun
- Step ladder
- Extension cords
- Screwdriver with several head attachments

Notes